

At a MEETING of the **DUNDEE, PERTH, ANGUS AND NORTH FIFE STRATEGIC DEVELOPMENT PLANNING AUTHORITY JOINT COMMITTEE** held in Dundee on Wednesday, 25th November, 2008.

Present:-

Angus Council

Councillor Bob MYLES  
Councillor Iain GAUL  
Councillor David MAY

Dundee City Council

Bailie Roderick A J WALLACE  
Councillor Kevin KEENAN

Fife Council

Councillor Donald LOTHIAN  
Councillor John BEARE

Perth and Kinross Council

Councillor John KELLAS  
Councillor Alan JACK  
Councillor Ann GAUNT

Also present:-

Gordon Reid, Interim Strategic and Development Plan Manager

Mike Galloway, Director of Planning and Transport, Dundee City Council  
Ian Mudie, Head of Planning, Dundee City Council  
Iain Jack, Assistant Head of Planning, Dundee City Council

George Chree, Head of Planning and Transportation, Angus Council  
Gordon Pyper, Development Plan Manager, Forward Planning, Angus Council

Keith Winter, Head of Development Services, Fife Council  
Pamela Ewan, Fife Council

Roland Bean, Head of Planning, Perth and Kinross Council

**I APOLOGIES**

Apologies were intimated from Councillor Fraser Macpherson and Councillor Tony Martin.

**II STANDING ORDERS OF THE DUNDEE, PERTH, ANGUS AND NORTH FIFE STRATEGIC DEVELOPMENT PLANNING AUTHORITY**

There was submitted and approved the proposed Standing Orders of the Dundee, Perth, Angus and North Fife Strategic Planning Authority.

**III ELECTION OF CONVENER AND VICE CONVENER**

It was agreed to appoint Councillor David May as Convener and Councillor Kevin Keenan as Vice-Convener, whereupon Councillor May took the chair.

#### **IV UPDATE ON THE SETTING UP OF THE STRATEGIC DEVELOPMENT PLAN AUTHORITY**

There was submitted Report No 05-2008 by the Interim Strategic Development Plan Manager updating the Joint Committee on the progress being made with regard to the setting up of the Strategic Development Planning Authority.

The Joint Committee agreed to:-

- (a) note that the proposed boundary for the SDPA had been approved by Scottish Ministers with no changes;
- (b) note that the Scottish Government had agreed to release a grant of £120,000 to assist with the start-up costs of the SDPA and agreed that Dundee City Council provide written confirmation on the areas of expenditure as requested;
- (c) note the progress being made towards the co-location of the dedicated team with Scottish Enterprise;
- (d) note the progress made with regard to the recruitment of the SDPA team members;
- (e) note the Logo to be used for TAYplan documentation and stationery;
- (f) note that Dundee City Council would be the employing authority for all the staff of the SDPA;
- (g) agree the provision of member council support roles as set out in paragraphs 8.2 to 8.4 of the report and refer this to each constituent Council for ratification; and
- (h) note that the Project Plan would be updated to take account of the revised publication date for the Development Planning Regulations (January 2009 rather than October 2008).

A map of the approved boundary was circulated, and it was noted that Scottish Ministers had intimated that notwithstanding the proposed changes to the Cairngorms National Park Boundary, Scottish Ministers did not intend to make any changes to the SDPA boundary at this time.

With regard to the location of the dedicated team within Scottish Enterprise accommodation, it was reported that it was hoped to finalise details in the very near future.

#### **V PROPOSED STAFFING AND DRAFT BUDGET FOR THE STRATEGIC DEVELOPMENT PLANNING AUTHORITY**

There was submitted Report No 06-2008 by the Interim Strategic Development Plan Manager seeking approval of the staffing arrangements and draft budget for the SDPA.

The Joint Committee agreed:-

- (a) that each constituent authority commit to providing at least one full time equivalent staff resource to the SDPA;
- (b) the draft budget for the Strategic Development Planning Authority; and
- (c) to refer the decisions on the additional staffing and draft budget to each constituent authority for ratification.

**VI RESEARCH REQUIREMENTS FOR THE STRATEGIC DEVELOPMENT PLAN**

There was submitted Report No 07-2008 by the Interim Strategic Development Plan Manager advising the Committee of the areas where research studies would be required to inform the preparation of the Strategic Development Plan and of the use of consultants to carry out these studies.

The Joint Committee agreed to note the requirement to appoint consultants to carry out studies considered necessary to inform the preparation of the Strategic Development Plan.

It was noted that this work would be of particular importance with regards to the preparation of the housing strategy and allocation.

**VII PROPOSED DATES OF MEETING 2009**

Tuesday 24 February 2009 at 11am, City Chambers, Dundee

Tuesday 26 May 2009 at 11am, SET Offices, Dundee

Tuesday 25 August 2009 at 11am, SET Offices, Dundee

Tuesday 24 November 2009 at 11am, SET Offices, Dundee

David MAY, Chairman