

At a MEETING of the **DUNDEE, PERTH, ANGUS AND NORTH FIFE STRATEGIC DEVELOPMENT PLANNING AUTHORITY JOINT COMMITTEE** held in Dundee on 26th May, 2009.

Present:-

Angus Council

Councillor Iain GAUL
Councillor David MAY
Councillor Bob MYLES

Dundee City Council

Bailie Roderick A J WALLACE
Councillor David BOWES

Fife Council

Councillor John BEARE
Councillor Tony MARTIN

Perth and Kinross Council

Councillor John KELLAS
Councillor Alan JACK
Councillor Ann GAUNT

Also present:-

Pamela Ewen, Strategic Development Plan Authority Manager

Mike Galloway, Director of Planning and Transport, Dundee City Council
Ian Mudie, Head of Planning, Dundee City Council
Iain Jack, Assistant Head of Planning, Dundee City Council

Gordon Pyper, Development Plan Manager, Forward Planning, Angus Council
George Chree, Head of Planning & Transport, Angus Council

Keith Winter, Head of Development Services, Fife Council
Sandra Montador-Stewart, Team Leader (Strategic and Corporate Policy), Fife Council

Roland Bean, Head of Planning, Perth and Kinross Council
Peter Marshall, Planning and Sustainable Development Manager, Perth and Kinross Council

Councillor David MAY, in the Chair.

Prior to the commencement of business, the Chairman and the Committee expressed their appreciation of the work carried out by Gordon Reid in his post as Interim Strategic Development Plan Authority Manager. They also welcomed Pamela Ewen to her first meeting as Strategic Development Plan Manager.

I APOLOGIES

Apologies were intimated from Councillors Will Dawson and Donald Lothian.

II MINUTE OF MEETING OF DUNDEE, PERTH, ANGUS AND NORTH FIFE STRATEGIC DEVELOPMENT PLANNING AUTHORITY JOINT COMMITTEE OF 24TH FEBRUARY, 2008

- (a) The minute of the above meeting was submitted and approved.
- (b) MATTERS ARISING

On a reference to Article VIII of the minute, it was reported that the Fife Structure Plan had now been formally approved and would be submitted to Fife Council's Planning Committee on 9th June, 2009.

III APPOINTMENT OF MEMBERS AND VICE-CONVENER

- (a) It was reported that at a Special Meeting of Dundee City Council held on 30th March, 2009, all Dundee City Council members were removed from the Strategic Development Planning Authority and replaced with the undernoted members:-

- Councillor Will Dawson
- Councillor David Bowes
- Bailie Roderick A J Wallace

The Committee noted accordingly and welcomed the new members to the Committee. Thereafter all members introduced themselves.

- (b) In accordance with Clause Eleven of the Minute of Agreement, the Joint Committee appointed Councillor Will Dawson as Vice-Convener from Dundee City Council.

IV AWARENESS RAISING INITIAL CONSULTATION

There was submitted Report No SDPA07-2009 by the Strategic Development Plan Authority Manager, making reference to the Development Plan Scheme published at the end of March, 2009 which proposed that the Strategic Development Plan Authority (SDPA) carry out an awareness raising and initial consultation exercise in Spring 2009.

The Committee noted and approved the proposals for this awareness raising and initial consultation, including the online questionnaire, through which this would take place.

The Joint Committee agreed to:-

- (a) approve Appendix 1 to the report as the basis of the Awareness Raising through on-line consultation;
- (b) remit the Strategic Development Plan Authority Manager to progress the consultation with expenditure of approximately £6,000; and
- (c) agree that the consultation be put back to as early as possible in August, in order to avoid the school holiday period and ensure that all the necessary infrastructure for the Strategic Development Plan premises was in place.

It was further noted that the appropriate MEPs would be added to the list of consultees.

V STRATEGIC ENVIRONMENTAL ASSESSMENT

There was submitted Report No SDPA08-2009 by the Strategic Development Plan Authority Manager detailing the proposed approach to Strategic Environmental Assessment (SEA) by the Strategic Development Plan Authority.

The Joint Committee agreed to Perth & Kinross Council acting as the responsible authority for SEA, in respect of the Environmental Assessment (Scotland) Act 2005 and Regulations made thereunder, as detailed in the report.

VI PROJECT PLAN UPDATE

There was submitted Report No SDPA10-2009 by the Strategic Development Plan Authority Manager updating the Joint Committee on the progress of preparation of the TAYplan Strategic Development Plan (SDP) and advising of revisions to the Project Plan timeframe.

The Joint committee agreed to:-

- (a) note that the first stage in the Project plan had been achieved with the publication of the TAYplan Development Plan Scheme on 27th March, 2009; and
- (b) note that the timeframe for the Project Plan had been affected by the Housing Needs and Demand Assessment, in particular.

VII CUSTOMER SERVICE STANDARDS

There was submitted Report No SDPA11-2009 by the Strategic Development Plan Authority Manager setting out the proposed customer service standards for the operation of the Strategic Development Plan Authority. It was noted that the four constituent authorities had some differences in respect of customer service standards and that the proposed standard for the SDPA would draw from the most common elements of the four authorities.

The Joint Committee agreed to the adoption of the customer service standards, as set out in Appendix 1 to the report.

VIII DATE OF NEXT MEETING

Tuesday, 25th August, 2009 at 11.00 am (venue to be confirmed).

The Joint Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act, 1973 that the press and public be excluded from the meeting for the undernoted item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 8 and 9 of Part 1 of Schedule 7A of the Act.

IX HOUSING NEED AND DEMAND ASSESSMENT FOR THE TAYPLAN AREA

There was submitted Report No SDPA09-2009 by the Strategic Development Plan Authority Manager outlining the proposed approach to producing a combined picture of housing needs and demand across the Strategic Development Plan Authority (SDPA) area.

The Joint Committee agreed:-

- (a) to commission consultants to produce a combined and broad picture of housing needs and demand across the Strategic Development Plan Authority area at an estimated cost of £25,000-£37,000; and
- (b) to Perth and Kinross Council commissioning this study on behalf of the Strategic Development Plan Authority.

David MAY, Chairman.